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## PROPOSAL FORM FOR THEFT INSURANCE - BUSINESS PREMISES (accompanied by forcible entry or exit)

**Full Name of Proposer** .....

**Postal Address** ..... **Profession or Trade:** .....

**Telephone No:** ..... **E-mail Address:** ..... **Fax No:** .....

**PIN No:**..... **Period of Insurance: From** ..... **To :** .....

Address if Building in which the property to be insured is situate \_\_\_\_\_

**STATE**

(a) whether a house, shop warehouse, manufactory or otherwise -----

(b) material of which Building(s) is/are constructed -----

(c) how long have you occupied the premises -----

(d) the amount for which such stock is insured against fire -----

(e) whether cover is required for property contained in any building(s) other than the Main Building described above  
YES/NO. If "YES" give details below in the same order as requested by (a) to (d) above.

(a) ----- (b) -----  
----- (c) ----- (d) -----

**PERIOD OF INSURANCE:** From ----- Renewal Date: -----

**Please tick appropriate Box**  
**YES NO.**

1. Has any Insurer ever declined your proposal, refused to renew your Policy, refused to renew your Policy, required an increased premium or imposed special Terms? If "YES" give details \_\_\_\_\_
  
2. Are you now or have you been insured previously for Theft Insurance? If "YES" give brief particulars \_\_\_\_\_
  
3. Have these or any other Buildings occupied by you at any time been entered by thieves? If "YES" state:-  
  - {a} Date and circumstances of loss \_\_\_\_\_
  - {b} Value of Property lost \_\_\_\_\_
  - {c} Precautions taken to prevent a recurrence \_\_\_\_\_
  
4. Will a complete record of stock received and sold be kept? \_\_\_\_\_
  
5. Are you the sole occupier of the premises? If "NO" specify other occupancies \_\_\_\_\_
  
6. Are the premises occupied after business hours by the proprietor or manager? If "NO" state whether:-  
  - {a} any watchman or caretaker is employed \_\_\_\_\_
  - {b} What special precautions are adopted for protecting the premises and property \_\_\_\_\_

7. Are the buildings fitted with a burglar alarm system? If "YES" state the following details:
- {a} Name of Manufacturer \_\_\_\_\_ {b} Date of installation \_\_\_\_\_
- {c} Name of Company who installed alarm \_\_\_\_\_
- {d} Exact type of alarm \_\_\_\_ {e} Is there a maintenance contract in force? \_\_\_\_\_
8. Are all doors and windows fitted with suitable locks and fastenings? \_\_\_\_\_
9. Are there windows or fanlights on ground floors \_\_\_\_\_
- If "YES" please state how they are protected \_\_\_\_\_
10. Are there any trap doors or windows in the roof or basement? If "YES" give a description of same and how protected \_\_\_\_\_
11. Are there any trap doors or windows in the roof or basement? If "YES" give a description of same and how protected? \_\_\_\_\_
12. Do you require cover for money? If "YES" a separate Proposal Form will be supplied \_\_\_\_\_

### SCHEDULE OF PROPERTY INSURED

Please state clearly the amount to be insured under each item. If no insurance required for any particular items, insert "NIL"	Total Value	Sum Insured
(a) On Stock-In-Trade other than tobacco, cigarettes, wines and spirits belonging to the Proposer is responsible.		
(b) On goods of a like kind in trust or on commission for which the Proposer is responsible		
(c) On Stock-In-Trade belonging to the Proposer consisting of tobacco or cigarettes.		
(d) On Stock-In-Trade belonging to the Proposer consisting of wines and spirits.		
(e) On Trade fixtures and fittings.		
(f) Other Contents as defined hereunder. (i) _____ (ii) _____		
<b>G. Description</b>	<b>Value</b>	

### DEFINITION - OTHER CONTENTS

- (i) Documents, manuscripts and business books but only for the value of the material as stationery together with the cost of clerical labour expended in writing up and not for the value to the Insured of the information contained therein.
- (ii) Patterns, models, moulds, plans and designs up to a limit of K#25 (or currency equivalent) in respect of any one pattern, model, mould, plan or design.
- (iii) Computer system records but only for the value of the tapes and not information contained thereon.

### DECLARATION

I/We hereby declare and warrant that the answers and other particulars stated in this Proposal are true and complete and agree if any change or alteration shall be made in the premises property insured or otherwise so that the particulars and information stated are no longer correct the company shall be notified immediately and I/We further agree that this Proposal shall be the basis of the contract between the Company and myself/ourselves, and I/We undertake to exercise all ordinary and reasonable precautions for the safety of the property insured.

Proposer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_